EZChildTrack PARENT PORTAL

Summer Sessions Help Guide

FB!SD

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EXTENDED LEARNING

www.ezchildtrack.com/fbisdeld/parent

Log in using either your existing account information, or create an account by clicking the "Register" button under New Parents Open Account box.

Please note:

Payment is due at the time the session is selected, so only register for the sessions you are prepared to pay for immediately. All tuition and fees must be paid before enrollment is complete.

EZChildTrack will log you out after 30 minutes of inactivity, and your information will not be saved. You cannot start the registration and come back to it later.

There is a $50 registration fee paid once per child for the entire summer, regardless of the number of sessions attending. The registration fee is non-refundable and non-transferable, and is due at the time of registration.

Each weekly session is $150.

If you already have an account, log in and click "Register" on the left side of your parent home screen under "Summer Program 2021".

CREATING A NEW EZCHILDTRACK ACCOUNT

The email address you enter in the first box will be your sign in. The "Yes! I agree to receive emails" option allows us to communicate reminders, calendar changes, and other important program information.

Complete all fields with a red line.

You must enter either a Home Phone or a Cell Phone, but you do not have to do both. You may select the "Do not have" box.

Complete the information for second parent/ guardian, or click the "Do not have a Secondary Account Holder" box.

Emergency Contact - 1

You can enter up to 2 emergency contacts with whom you would feel comfortable leaving your child and who could assume responsibility for your child if you could not be reached immediately in an emergency.
MUST BE at least 18 years of age to pick up children.
DO NOT enter primary/ secondary account holder as emergency contact.

Last Name	M.I	First Name
Rogers		Fred

Street Address	Apt No	City	State	Zip
456 Oak St		Sugar Land	Texas	77498-___

Work Phone	Extn.	Home Phone	Cell Phone
(__)__-___		(281)555-8900	(__)__-___
		☐ Do not have Home Phone	☑ Do not have Cell Phone

Driver's License Number: TX 77880099

Emergency Contact - 2

Last Name	M.I	First Name

Street Address	Apt No	City	State	Zip
			--Select--	___-___

Work Phone	Extn.	Home Phone	Cell Phone
(__)__-___		(__)__-___	(__)__-___

Driver's License Number: TX

Authorized to Pickup

You can enter up to 3 authorized individuals to pick up your child from the program on a non-emergency basis.
MUST BE at least 18 years of age to pick up children.
DO NOT enter primary/ secondary account holder or emergency contacts entered above.

1
Last Name	First Name
Summer	Grandma

Work Phone	Home Phone	Cell Phone
(__)__-___	(281)555-9876	(__)__-___

Driver's License Number: TX 00225588

2
Last Name	First Name

Work Phone	Home Phone	Cell Phone
(__)__-___	(__)__-___	(__)__-___

Driver's License Number: TX

3
Last Name	First Name

Work Phone	Home Phone	Cell Phone
(__)__-___	(__)__-___	(__)__-___

Driver's License Number: TX

My Children ➡

CREATING A NEW EZCHILDTRACK ACCOUNT

Enter at least one Emergency Contact. This is the person called in the event of an emergency if you or the secondary Parent/Guardian cannot be reached. You can include up to two.

Who else is authorized to pick up your children)? This person must be someone other than the primary/ secondary account holders or the emergency contacts.

Click on "My Children" at the bottom right.

ENROLLING YOUR CHILD(REN)

Complete the information for your child(ren). Each child is done one at a time.

If you have an "Other" in the "Relationships" information, please specify (ex: Neighbor).

You must enter information for doctor and hospital details.

For children without special needs or medical conditions, please type "None"; otherwise, please explain.

If your child is not a FBISD student, select Out of District. You can leave "Student ID" blank.

Click "Save & Enroll Child".

Select the Summer Preferred Site and weeks you would like to register and pay for at this time. You can select "Check All Weeks" for the entire program, June 7th through July 23rd.

Then check the boxes next to the session number.

Click on "Save Enrollment" when you've finished selecting weeks.

If you have any other children to register and enroll, click on "Add Child" and follow the previous steps. You can also edit the child's information or your child's enrollment from this screen.

Please read the terms and conditions, mark that you agree, and type your initials.

When you've read through and completed the "Terms and Conditions", click the green "Payment" button at the bottom right.

On the payment screen, you can review the summer sessions added to your cart.

You have the option to pay by credit/debit card online.

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Extended Learning Department
Summer Program 2021

Registration Instruction   Exit Application ✕

① My Account ② My Children ③ **Terms & Conditions** ④ Payment ⑤ Finish

📝 Terms and Conditions

Note: Fields marked with | are mandatory

Releases / Waiver

Emergency Medical Authorization
In the event that I cannot be reached to make arrangements for emergency medical care, I authorize the person in charge to seek treatment on my behalf and to transport the child if necessary.

| ☑ I agree for Girl   Initials - Type your initials
JS

Emergency Medical Consent
I give consent for this facility to secure any/all necessary emergency medical care for my child.

| ☑ I agree for Girl   Initials - Type your initials
JS

Immunizations
My child's immunization record is on file at their FBISD home campus and all immunizations are current. If your child is not currently enrolled in a FBISD school, you must provide a copy of your child's immunization record to the Extended Learning Main Office before camp starts.

| ☑ I agree for Girl   Initials - Type your initials
JS

Pick-up Authorization
I have included all persons who are authorized to pick up my child. My child will only be allowed to leave with the persons I have named. They will be required to show proof of identification. In the event of an emergency, the authorized persons may also be contacted. To add or drop persons from the list, I will make changes to my online account or provide written notice to program staff in advance. If a parent is not authorized to pick up the child, Extended Learning office staff must review court documentation to support that decision.

| ☐ I agree for Girl

Allergies
If I have noted that my child has any allergies, I will have the attached form completed and signed by my child's physician. I will return it to the summer campus site coordinator on or before the first day that my child attends.
Licensing Allergy Form 📥

I agree for Girl
| ○ Yes ○ No

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① My Account ② My Children ③ **Terms & Conditions** ④ Payment

💲 Payment

IMPORTANT:
During summer sessions, the automatic payment feature is not applicable as billing cycles run monthly, not weekly.

Fees
Item
Fee for Girl
Summer Registration Fee
Session 1 Elementary Tuition: Activity Registration Fee	$150.00
Session 3 Elementary Tuition: Activity Registration Fee	$150.00
Total Payable	**$350.00**

Click Here to View Refund Policy

PAY NOW: Select Payment Method
💳 Credit Card	⊗

⬅ Back

IMPORTANT: During summer sessions, the automatic payment feature is not applicable as billing cycles run monthly, not weekly. If you set up autopay, it will only be in effect for the school year program. Your student will not automatically be enrolled in the next Summer session. Your student is only enrolled in the sessions you've paid for at the time of registration.

You will receive an automatically-generated email when your student is enrolled in the summer session(s) you've submitted for registration. This can take up to ten business days.

Have questions or need help registering?

📞 **(281) 634-4220**

✉️ **extendedlearning@fortbendisd.com**
extendeddaybilling@fortbendisd.com

🌐 **Fortbendisd.com/extendedlearning**